Workforce impact study

1 · Scope

Each team or role group whose work the AI changes, never named people. Fold a group of one or two into a wider one.

TEAM OR ROLE GROUP	PEOPLE / FTE	TASKS THE AI CHANGES, AND WHAT IT DOES IN EACH

2 · Hours freed, by group

Minutes saved × times a year ÷ 60, less the time the AI adds. Compare with the top-down figure, planned freed capacity ÷ the hourly rate on the sign-off = hours (÷ 2,080 = FTE), and say why they differ.

GROUP	TASK	TIMES A YEAR	MINUTES SAVED	HOURS FREED A YEAR

3 · What the hours will go to

Hours a year per group; undecided is an answer. Freed capacity is not cash: payroll is the same afterwards. Only avoided hires, closed roles and cut overtime or contractor spend become cash, once a document shows it.

GROUP	REDEPLOY	ABSORB GROWTH	AVOID HIRES	CUT OVERTIME OR CONTRACTOR SPEND	REDUCE ROLES	UNDECIDED

4 · Sign-off

Some jurisdictions require informing or consulting employee representatives. Roiva keeps what you attach, gives no legal advice and scores no role.

SIGNED OFF BY (BUSINESS OWNER OR HR)	DATE	EVIDENCE ATTACHED	CONSULTATION HELD, OR NOT REQUIRED